World Sailing Board Minutes

The World Sailing Board met by conference call on Tuesday 14 December 2021 between 10:00 – 12:30 UTC and again on Monday 20 December 2021 between 10:00 – 12:00 UTC.

Present	**In Attendance**
1. Quanhai Li - President 2. Ozlem Akdurak – Vice President 3. Jo Aleh – Chair, Athletes Commission 4. Philip Baum - Vice President 5. Tomasz Chamera – Vice President 6. Sarah Kenny – Vice President 7. Yann Rocherieux – Vice President 8. Cory Sertl – Vice President 9. Marcus Spillane – Vice President	1. David Graham – Chief Executive Officer 2. Raksha Patel – Director of Finance & Business Operations 3. Harriet Leach – Interim Director of Legal & Governance 4. Nelia Smith – Executive Assistant

1. **Opening of the Meeting**

a) Presidents' Opening Remarks
The President welcomed everyone and continued to comment on the work required after the 2021 Annual Conference and that 2022 will be another busy year for WS. He provided an update on the IOC Transition Seminar that was attended in person by the CEO, whilst he joined virtually from Beijing. Furthermore, he re-confirmed the information related to the letter received from the IOC outlining the details for the second instalment of the Tokyo2020 revenue distribution as previously shared with the Board via email. The President extended his thanks to Rolex and the WS staff group involved in making the virtual edition of the Rolex Sailor of the Year Awards a big success. He also congratulated the winning athletes. On the subject of Governance Reform, he commended the sub-committee for their commitment to date and the subsequent positive engagement with stakeholders during the initial plenary sessions. With the Youth World Sailing Championships underway in Oman, the President voiced his appreciation to the hosts, VP's, technical delegates, volunteers and WS staff working to make this a success. The President gave a short summary of the CEO review process and outcome to the Board. In conclusion he highlighted that it is crucial to prioritise and in person Board meeting as there are a lot of important workstreams that require the continued attention of the Board in 2022, amongst others the regional development plans, reinstatement of para sailing and planning for Paris2024.

b) Apologies for Absence and Declarations of Interest
VP Ozlem Akdurak sent apologies for the meeting held on 20 December 2021.
No further conflicts of interest were declared.
VP Cory Sertl noted that her term as the President of US Sailing ended on 13 November 2021.

c) Approval of previous minutes

After circulation and agreement on feedback received, the Board approved the minutes from the meeting held on the 27/28 October 2021.

d) Matters arising

The CEO noted that the action tracker document has been created and being used to ensure no day-to-day actions arising from Board meetings are missed, a copy will be circulated to the Board for information.

It was requested that the EAWP Board meeting minutes of 23 November 2021 be uploaded to Admin Control.

2. Executive Office

a) Management Report

The Board received an update from the CEO via the Management report, included as a supporting paper in the Board pack.

b) CEO Review

The Board received a summary report and recommendation from the Board sub-committee responsible for the CEO review process.

c) Recruitment Update

The Board noted an update from the CEO about the final steps in the recruitment process of key vacancies.

d) 2022 Priority Objectives (VP's & CEO)

The CEO & all VP's outlined their key focus areas for 2022. It was agreed that the Executive office will prepare a summary document for circulation.

3. Events

a) Safeguarding

The Board received a supporting paper prepared by the Executive Office. Presentations made on the progression of work at the recent Annual Conference received positive feedback. Following the Conference the Board needs to appoint a Working Party to formulate the policy and framework.

Decision - The Board approved to initially appoint a focused working party to formulise World Sailing policy, reporting and case management framework in alignment with the governance reform to the Ethics and Disciplinary regulations.

This first working party should consist of the following persons:

- a Medical Commission representative with knowledge of Safeguarding and Athlete Welfare initiatives especially with reference to the International Olympic Committee (IOC) Athlete 365 framework
- a member of the World Sailing Athletes Commission to ensure policy and procedure is athlete-led and centred
- a Legal representative
- a Governance/Constitution representative with an understanding of World Sailing regulations and the Governance Reform process and timeline
- a Finance/Risk representative
- the Staff Member responsible for the subject area
- additional support from the staff members responsible for the above noted areas with World Sailing

b) Paris 2024
The Board agreed to schedule a special meeting on 18 January 2022 to progress this subject.

c) Olympic Strategy
The board agreed to schedule a special meeting on 18 January 2022 to progress this subject.

d) 2022 Events Calendar
The board agreed to schedule a special meeting on 18 January 2022 to progress this subject.

4. Commercial

a) Commercial Update
The Board noted an update from the CEO on the status of revenue and pipeline. As part of the potential pipeline the CEO confirmed that the heads of terms for the Ellvee agreement would be revised for signature and completion of the due diligence process to report back to the Board.

b) China-Update
A request was made by the President for the Executive Office to re-engage Janet Chen (WS Asian Commercial lead) to follow up on the remaining viable sponsorship opportunities.

c) Priorities for 2022
The Board discussed and agreed that in 2022 there should be a particular focus on finding a Purpose Partner to support and enhance sustainability objectives and that the Commercial department should be fully in selling mode.

5. Technical & Offshore

a) IKA/GKA Tripartite Dispute
The Director of Technical & offshore provided a verbal update to the Board.

b) Wingfoiling Governance
The Director of Technical & Offshore provided a verbal update to the Board.

6. Finance

a) Management Accounts
The Board noted a report from the Director of Finance

b) 2022 Annual Budget
Decision – The Board approved the 2022 Annual Budget as presented by the Director of Finance.

c) WS Investment Fund
The Board noted a paper related to the WS Investment Fund.

d) MNA Debtors List
The Board noted a report from the Director of Finance

e) Office Lease Update
The Board noted a report from the Director of Finance

f) 2022 MNA & Class Subscriptions
The Board noted a paper from the Director of Finance.
Decision – The Board approved the Executive Office's recommendation to implement a bi-annual increase. It was further mandated that the Executive Office should prepare a paper for the Board to consider at their next meeting with regards to the write-off of historic MNA debts.

7. Legal & Governance

a) Case List Update
The Board noted an update on all the current legal cases from the Interim Director of Legal.

b) Governance Reform Update
Following the Governance Reform Plenary sessions on 29 November 2021 and 13 December 2021, VP Philip Baum provided a brief overview of the status and next steps in preparation of the third Plenary Session on 10 January 2022.

8. All Other Business

a) WS Development Strategy – Continental Development Plans
The CEO confirmed that a meeting took place in Oman (during the Youth World Sailing Championships) between himself, VP Cory Sertl, VP Ozlem Akdurak and the Chair of the Development & Regions committee. This was a fruitful session allowing for alignment of priorities and exchange of suggestions.

b) Board decision making process in between meetings
It is noted that this agenda item was covered during the opening of the meeting and that the outlined process should be followed moving forward.

c) Nomination of ORC Congress Members representing WS
The Board noted a paper outlining that the ORC have requested that WS confirm the two members representing WS in the ORC Congress.
Decision – The Board approved to appoint VP Philip Baum and accept the ORC request to confirm George Andreadis as the two World Sailing representatives to the ORC Congress.

There being no other business, the Chair closed the meeting.