

TERMS OF REFERENCE

MEDICAL COMMISSION

NB: Sections in italics are from the Constitution

1. Purpose

The purpose of the Medical Commission is to:

- (a) inform and advise the Board in respect of the implications and implementation of the World Anti-Doping Code and all its provisions;
- (b) ensure that such annual changes as are made to the World Anti-Doping Code List of Prohibited Substances and Methods are published and made known to Member National Authorities, so that these may be disseminated to competitive sailors worldwide;
- (c) advise and assist the Board in the practical enforcement of the World Anti-Doping Code;
- (d) consider and process, via the Secretariat, requests from competitors for dispensation for ATUE and TUE by the procedures in the World Anti-Doping Code International Standard for Therapeutic Use Exemptions, and to issue such Certifications of Approval and notify the Board;
- (e) forward requests for Therapeutic Use Exemptions, suitably validated by the Board, for competitors seeking to compete in the Olympic Sailing Competition, to the IOC Medical Commission, and to act on behalf of such competitors in confidential negotiations with the IOC Medical Commission;
- (f) consider and advise the Board on Medical matters affecting all branches of sailing served by World Sailing; and
- (g) if requested by the Board, make investigations into aspects of sailing that have or may affect the physical or mental health of sailors

2. Membership

- 2.1 *The Medical Commission is appointed by the Board.*
- 2.2 The Medical Commission must be comprised of at least ten members, including the Chair and Vice Chair who are sufficiently qualified in one of the following: sports medicine, sports physiotherapy, sports psychiatry, high performance sports injury prevention, mental health for athletes and anti-doping.
- 2.3 The term of office for each member of the Safety Commission is for four years from the date of appointment. A member is eligible for re-appointment for only one additional term of office unless there are exceptional circumstances as determined by the Board to permit further terms.

3. Authority

- 3.1 The role of the Medical Commission is to make recommendations on the matters within its remit. It does not make decisions on behalf of World Sailing except as permitted by the Constitution, Regulations or any minuted decision of Council.

4. Procedures

- 4.1 The Commission must meet at least once per year. At least one meeting must be in person but remote attendance by members who cannot attend in person is permitted. The date and location of any in-person meeting must be approved by the Board on proposal by the Chair and the Chair must consult with the Commission before making a proposal.
- 4.2 Commission members must inform the Chair of any potential conflict of interests as required by the World Sailing Conflict of Interests Policy.
- 4.3 The quorum for a meeting of the Commission is one third of the membership as long as the Chair or Vice Chair are amongst those attending.
- 4.5 Due to the nature of the Commission's work it is noted that meetings may be in private to discuss matters which are:
- (a) confidential;
 - (b) legally privileged;
 - (c) commercially or financially sensitive; or
 - (d) involve matters of personal privacy and/or medical records.
- 4.6 The Commission may decide its own procedure (but must always comply with the Constitution, the Regulations and these terms of reference).
- 4.7 The Chair is responsible for conducting the meeting in a fair and neutral manner and must respect all different points of view.
- 4.8 *Article 62 applies to voting and resolutions of the Commission.* There is no requirement for items of business to be proposed or seconded unless required by the Constitution or Regulations.
- 4.9 Secret ballots should only be held in exceptional circumstances *and then only as permitted by Article 62.1(e).*
- 4.10 Commission members must not disclose any confidential information they receive without permission of the Chair and the Chief Executive Officer.

5. Expenses

- 5.1 The positions on the Commission are voluntary and not remunerated. World Sailing will reimburse travel prior approved by Executive Office which is necessary to attend meetings on behalf of World Sailing. For the avoidance of doubt this does not include travel to and attendance at the World Sailing Annual Conference.

6. Terms of Reference

- 6.1 The Board may amend these terms of reference from time to time and the Commission may propose amendments for the Board's consideration.

- 6.2 The Commission must review these terms of reference at least once every four years with any amendments decided no later than 31 December in the year before the end of the Commission's four-year term of office.
- 6.3 These terms of reference must be published on the World Sailing website.