

## TERMS OF REFERENCE

### ESAILING COMMISSION

*NB: Sections in italics are from the Constitution*

#### 1. Purpose

1.1. The duties of the eSailing Commission are to:

- (a) develop a long-term strategy and vision for the future of eSailing;
- (b) work with World Sailing Executives to establish specific goals to achieve this vision
- (c) support World Sailing to advocate the use of eSailing for outreach, education, and pathway development, including Olympic and development programmes.
- (d) Liaise with World Sailing and the Racing Rules Committee to ensure good governance and integrity across the sport is maintained and the Virtual Racing Rules of Sailing are robust in line with any digital developments.
- (e) Liaise with the eSailing platform to ensure the Virtual Racing Rules of Sailing are applied within the platform
- (f) liaise with events and series within World Sailing portfolio using the eSailing framework and platform, providing technical and operational recommendations;
- (g) review and analyse incident reports, cheating allegations, or protest decisions from eSailing competitions within World Sailing portfolio and recommend corrective or disciplinary actions to the relevant bodies
- (h) promote digital safety, wellbeing, and inclusivity across the eSailing ecosystem, especially for young people and underrepresented groups;

#### 2. Membership

2.1. The eSailing Commission is appointed by the Board.

2.2. The Commission shall be comprised of up to nine members, including the Chair and one Board liaison Vice President. Members will have specific expertise in one or more of the following: eSailing, game design, esports governance, athlete development, racing rules, team racing, game integrity and prevention of game manipulation (cheating) , digital education, youth engagement, digital integrity and online safety, esports broadcasting, commercial development in esports, or inclusion and accessibility.

2.3. The term of office for the each member is 18 months from the date of appointment. The Chair is eligible for re-appointment for one additional term of office unless there are exceptional circumstances as determined by the Board to permit further terms.

#### 3. Authority

3.1. The role of the eSailing Commission is to make recommendations on the matters within its remit. It does not make decisions on behalf of World Sailing except as permitted by the Constitution, Regulations or any minuted decision of Council.

#### 4. Procedures

- 4.1. The Commission must meet remotely at least once per year. The date of any meeting must be notified to the Board and the Chair must consult with the Commission before making a proposal.
- 4.2. Commission members must inform the Chair of any potential conflict of interests as required by the World Sailing Conflict of Interests Policy.
- 4.3. The quorum for a meeting of the Commission is one third of the membership as long as the Chair is one of those attending.
- 4.4. Due to the nature of the Commission's work, it is noted that meetings may be in private to discuss matters which are:
  - 4.4.1. confidential;
  - 4.4.2. legally privileged;
  - 4.4.3. commercially or financially sensitive; or
  - 4.4.4. involve matters of personal privacy.
- 4.5. The Commission may decide its own procedure (but must always comply with the Constitution, the Regulations, and these terms of reference).
- 4.6. The Chair is responsible for conducting the meeting in a fair and neutral manner and must respect all different points of view.
- 4.7. *Article 62 applies to voting and resolutions of the Commission.* There is no requirement for items of business to be proposed or seconded unless required by the Constitution or Regulations.
- 4.8. Secret ballots should only be held in exceptional circumstances *and then only as permitted by Article 62.1(e).*
- 4.9. Commission members must not disclose any confidential information they receive without permission of the Chair and the Chief Executive Officer.

## **5. Expenses**

- 5.1. The positions on the Commission are voluntary and not remunerated. World Sailing will reimburse travel prior approved by Executive Office which is necessary to attend external meetings on behalf of World Sailing. For the avoidance of doubt, this does not include travel to, and attendance at, the World Sailing Annual Conference.

## **6. Terms of Reference**

- 6.1. The Board may amend these terms of reference from time to time, and the Commission may propose amendments for the Board's consideration.
- 6.2. The Commission must review these terms of reference at least once every four years with any amendments decided no later than 31 December in the year before the end of the Commission's four-year term of office.
- 6.3. These terms of reference must be published on the World Sailing website.